



AESA Executive Council Meeting
Thursday, November 3, 2016
Grand Hyatt
Seattle, WA
8:00AM-1:00PM

Minutes

Greetings and Welcome

EC Present: Denise Taliafiero-Baszile, Hilton Kelly, Yolanda Medina, Daniella Cook, Michael Jennings, Dawn Hicks Tafari, Thea Berry, Kurt Stemhagen, Sherick Hughes, Richard Kahn, Cheryl Matias, Pamela Konkol, Susan Laird, Sandra Spickard Prettyman.

EC Absent: None

Staff and Guests: Jennifer Stoops

Quick guide to motions:

1. MOTION: Approve the minutes from the mid-year meeting. PASSED.
2. MOTION: Send best wishes to Nel Noddings for a speedy recovery, and affirm that she will not receive the honorarium. PASSED.
3. MOTION: Put a contract in place for Kneller and Butts lecturers that specifies expectations of lecturers and conditions of payment. PASSED.
4. MOTION: Hire Thea Berry to revise and disseminate policy documents (policy procedures, policy manual, roles and responsibilities, bylaws). Work will begin at the conclusion of the 2016 meeting, and final documents will be delivered two weeks prior to the mid-year EC meeting. Payment of \$3000 will be made in two increments; half up-front and half upon completion of the project. PASSED
5. MOTION: Approve the position of program assistant for one year, to begin at the conclusion of the 2016 meeting and end the Sunday of the 2017 conference. The program assistant will receive a \$2000 stipend, to be paid at the 2017 conference. PASSED

Approval of the minutes April 11, 2016

MOTION: Approve the minutes. PASSED.

Reports

Program Chair

Full report is available for review.

Secretary

MEMBERSHIP:

Regular (both single and joint): 298
 Student (both single and joint): 146
 Emeritus (both single and joint): 009

PRE-REGISTRATION:

Regular: 167
 Student: 117
 Emeritus: 003
 One day guest pass: 005

INSTITUTIONAL MEMBERSHIP:

Purchased through E-Register ONLY
 Level I: 002
 Level II: 001

PRE-PURCHASE PROGRAM: 077

OTHER:

I have begun investigating alternatives to OCS for conference and program management. I will set up a demo/sales session with All Academic and bring back more information.

Site Coordinator/Treasurer

The financial report for 2016 was submitted and discussed. The organization is in good financial shape.

Full reports are available for review.

Historian

Report tabled until the Sunday meeting

Communications Director

Report tabled until the Sunday meeting

Book Exhibit Coordinator

Report tabled until the Sunday meeting

CASA

Report tabled until the Sunday meeting

CFSE

Report tabled until the Sunday meeting

Educational Studies

Report tabled until the Sunday meeting

Graduate Student Coordinator

Report tabled until the Sunday meeting

Butts and Kneller Lectures

EC discussed the consequences of the Kneller situation and how we might be better prepared for future challenges.

1. MOTION: Send best wishes to Nel Noddings for a speedy recovery, and affirm that she will not receive the honorarium. PASSED.
2. MOTION: Put a contract in place for Kneller and Butts lecturers that specifies expectations of lecturers and conditions of payment. PASSED.

Other Business

Membership

A short discussion regarding the benefits and expectations of membership occurred. Of note:

1. It is important that presenters are aware that membership is required for all presenters

Conference site selection

A short discussion regarding important criteria for conference site selection occurred. Of note:

1. All but one of our existing future contracts are at union hotels. The hotel that is not unionized does not have any issues.
2. "Union-only" vs "no labor issues"
3. Can the organization sustain using sites with higher costs?

Accessibility policies

A short discussion regarding the need for a clear set of accessibility policies occurred.

New Business

Executive Director

Extensive discussion occurred regarding the executive director proposal. Of note:

1. The employment of an executive director will necessitate revisions of the by-laws and policies/procedures manual.

- a. Discussion regarding the feasibility of revising these documents prior to employing an ED
 - i. MOTION: Hire Thea Berry to revise and disseminate policy documents (policy procedures, policy manual, roles and responsibilities, bylaws). Work will begin at the conclusion of the 2016 meeting, and final documents will be delivered two weeks prior to the mid-year EC meeting. Payment of \$3000 will be made in two increments; half up-front and half upon completion of the project. PASSED
2. Do we have the financial resources to support and executive director, and how will we ensure that we have structures in place to maintain these resources?
3. What are the roles and responsibilities of an executive director, and how would those responsibilities impact the roles and responsibilities of the current officers and council members?
 - a. MOTION: Approve the position of program assistant for one year, to begin at the conclusion of the 2016 meeting and end the Sunday of the 2017 conference. The program assistant will receive a \$2000 stipend, to be paid at the 2017 conference. PASSED

Meeting adjourned, 12:21pm

Respectfully submitted,
Pamela Konkol, Secretary



AESA

American Educational Studies Association

AESA Executive Council Meeting
Sunday, November 6, 2016
Grand Hyatt
Seattle, WA
8:00AM-1:00PM

Minutes

Greetings and Welcome

EC Present: Susan Laird, Hilton Kelly, Roland Sintos Coloma, Richard Kahn, Cheryl Matias, Sandra Spickard Prettyman, Denise Taliaferro-Baszile, Michael Jennings, Sherick Hughes, Dawn Hicks Tafari, Pamela Konkol.

EC Absent: Boni Wozolek, Fran Huckaby, Abraham DeLeon

Staff and Guests: Jennifer Stoops, Yolanda Medina, Thea Berry, Lauren Ware

Quick guide to motions:

1. MOTION: Approve the minutes from the Thursday, Nov 2 meeting. PASSED.
2. MOTION: Transition from OCS to All Academic. PASSED.
3. MOTION: Membership is required for all individuals attending the conference, with the exception of one day, non-presenter pass holders. PASSED.
4. MOTION: Only use union hotels. 3 for, 5 opposed, 3 abstain, FAIL.
5. MOTION: Approve CASA membership slate. PASSED.
6. MOTION: Approve the slate of Educational Studies editorial board nominees. 3 abstain. PASSED.
7. MOTION: Appoint Lauren Ware as interim graduate student representative, with voting privileges, for one year. PASSED.
8. MOTION: Appoint Sandra Spickard Prettyman as Interim Executive Director for the period of one year, to be compensated a total of \$10k (inclusive of existing stipends). In this time, she will report back to EC specifically to make a recommendation about the Executive Director position. 1 abstain. PASSED.
9. MOTION: Appoint Ellie Blair as CCBA chair for one year.

Greetings and welcome!

Approval of the minutes November 2, 2016

MOTION: Approve the minutes. PASSED.

Reports

Manuals and Bylaws

Thea Berry provided a brief synopsis of the work she will be doing regarding:

- Policy and procedures manual
- Bylaws
- Roles and Responsibilities

Program Chair

Full report is available for review. Of note:

- Discussion regarding *elements new to the program this year*, including poster sessions, roundtables, and new session configurations;
- Discussion regarding *review team structure*, including what disciplinary areas need to be represented;
- Discussion regarding *issues of accessibility and inclusion* resulted in

- Cheryl Matias agreed to reconvene the Critical Disabilities committee;
- Discussion regarding the availability of technology, and being explicit in asking presenters to bring their own devices;
- Discussion regarding *program format*;
 - Membership indicates that the availability of a print program is important
 - Membership indicates that the availability of an app is also desirable
- Discussion regarding *the use of OCS* as our conference software, including financial costs and potential benefits resulted in a motion:
 - MOTION: Transition from OCS to All Academic. PASSED.
- Discussion regarding *Butts and Kneller contracts* resulted in Jamie Lewis (an attorney) be asked to consult on appropriate contractual language.
- Discussion regarding *membership, proposal submission, attendance and presentation at the conference* resulted in a motion:
 - MOTION: Membership is required for all individuals attending the conference, with the exception of one day, non-presenter pass holders. PASSED.

Secretary

Full report is available for review. Of note:

MEMBERSHIP:

Regular (both single and joint):	298	ON SITE	42	TOTAL	340
Student (both single and joint):	146	ON SITE	48	TOTAL	194
Emeritus (both single and joint):	<u>009</u>	<u>ON SITE</u>		<u>TOTAL</u>	<u>009</u>
	453		90	543	(502)

PRE-REGISTRATION and ON-SITE:

Regular:	167	ON SITE	60	TOTAL	227
Student:	117	ON SITE	67	TOTAL	184
Emeritus:	003	ON SITE	1	TOTAL	4
One day guest pass:	<u>005</u>	<u>ON SITE</u>	<u>1</u>	<u>TOTAL</u>	<u>6</u>
	292		129	421	(478)

PRE-PURCHASE PROGRAM: 077

INSTITUTIONAL MEMBERSHIP:

Purchased through E-Register ONLY

Level I:	002
Level II:	001

OTHER:

- Membership is up from end of conference in 2015, although 2016 conference registration was down slightly
- Discussion regarding membership and registration fees, as well as how those monies are used by the organization

Treasurer/Site Coordinator

Full reports are available for review. Of note:

Treasurer

- A surplus of approximately \$15,000 is anticipated, due in part to the cancelation of the Kneller lecture, an increase in royalty payments from Ed Studies, and that many traditional costs were not incurred this year.

Site Coordinator

- Contracts are in place through 2020. Discussion regarding how sites are selected ensued.
- Discussion regarding the significance of the 2018 conference in Greeneville as the 50th anniversary of the organization ensued.
- Discussion regarding the previously approved site rotation resulted in significant discussion regarding the complexity of taking a position on union/non-union hotels. This extensive discussion resulted in a motion:
 - MOTION: Only use union hotels. 3 for, 5 opposed, 3 abstain, FAIL.

Historian

No report.

Communications Director

Full report is available for review. Of note:

- Discussion regarding our *social media presence*. We have 400 more FB “likes” than this time last year (1550 total).
- Discussion regarding the *website*. Jennifer will use Google Analytics to track activity, to be discussed at the mid-year meeting.
 - Discussion regarding member access to Educational Studies online, the revenue that each member download generates for the organization, and the need to have easy access to ES via the website.
- Discussion regarding *elections* centered on candidate and voter eligibility, clear communication of job responsibilities to both candidates and membership, and dates by which decisions need to be made.
 - Only 160 of all eligible voters (502) voted in the most recent election.
 - Only current members are eligible to vote.
- Discussion regarding *integrating an email program* such as Mailchimp.

Book Exhibit Coordinator

Full report is available for review. See also, “old business.”

CASA

Full report is available for review. Of note:

- MOTION: Approve CASA membership slate. PASSED.

CFSE

No report.

Educational Studies

Full report is available for review. Of note:

- Discussion regarding the *Ed Studies goals* of advancing the ES reputation, increasing citation rates, enhancing/expediting the review process, and supporting the publication efforts of junior scholars.
- Discussion regarding the composition of the Ed Studies editorial board was extensive, and included an emphasis on board members being members of the organization as well as representing the broad array of disciplinary knowledge in AESA. A demonstrated commitment to the organization by board members/nominees was discussed as an important factor in consideration for this role.
 - MOTION: Approve the slate of Educational Studies editorial board nominees. 3 abstain. PASSED.

Graduate Student Coordinator

Full report is available for review. Of note:

- MOTION: Appoint Lauren Ware as interim graduate student representative, with voting privileges, for one year. PASSED.

Old Business

Executive Director

Significant discussion regarding the consequences for the work of EC without an Executive Director.

- How does this lack of this position affect the roles/responsibilities of other officers?
- Which offices should be remunerative, and to what extent?
- Is there a time limit for sustaining this administrative gap?
- MOTION: Appoint Sandra Spickard Prettyman as Interim Executive Director for the period of one year, to be compensated a total of \$10k (inclusive of existing stipends). In this time, she will report back to EC specifically to make a recommendation about the Executive Director position. 1 abstain. PASSED.

Positions needing to be filled

- Nomination committee chair.
 - Susie Laird appointed Cheryl Matias as chair.
- Critic's Choice chair.
 - MOTION: Appoint Ellie Blair as CCBA chair for one year.
- Graduate awards committee
 - As Past President, Denise Taliaferro Baszile will assume this position.
- Replace the Pamela Konkol on EC
 - Susie Laird will invite Lynn Hamer (next largest vote getter) to serve out the remainder of Pamela Konkol's EC term (vacated when appointed secretary).

New Business

Strategies for renovating the history of education at AESA: tabled

Meeting adjourned, 1:15pm

Respectfully submitted,

Pamela Konkol, Secretary