



AESA

American Educational Studies Association

*Executive Council Mid Year Meeting
Park Hyatt Chicago, Room I
Friday, April 17, 2015
8:30AM-12:30PM*

MINUTES

1. Greetings and Introductions of new EC members.
2. PASSED: Approval of the minutes of Sunday, November 2, 2014
3. Bylaws discussion

Daniella led the discussion re: bylaws revision. Importantly, we agreed that in the interest of time, the EC would “agree” to changes that would then be formalized by Daniella and sent out to the group. BYLAWS were differentiated from PROCESSES, and processes will be reflected in the procedures and policies manual that is under development.

- a. General agreements
 - i. AGREE: “please refer to the current operating procedure” will be added to all relevant sections of the bylaws.
 - ii. PASSED: all language revisions need to be completed by June 1.
- b. Section specific agreements
 - i. 2.3 Dues

QUESTION: what is our fiscal year?
AGREE: nominating committee needs to inform nominees that they must be a member in good standing at the time of nomination.
AGREE: Membership year is Dec 1- Nov 30.
 - ii. 3.1.2 Removal

AGREE: we need to start holding EC members, etc. accountable to the bylaws.
EXAMPLE: attendance at meetings is mandatory
SUGGEST: policy and procedure manual needs to have contextual elements so that readers understand how we got to this place.
 - iii. 3.2.2 Secretary

AGREE: remove language about the seal
 - iv. 3.2.3 Treasurer and 3.4.4 Site Selection Coordinator

AGREE: no changes
 - v. 3.4.5 Book Exhibit Coordinator

AGREE: change language of “sale” to be in compliance – suggest “all receipts and monies and donations received from publishers and book donations.”

- vi. 3.9 Officers' bonds or other security
AGREE: cut this section
- vii. 4.3.2 Meetings
AGREE: change language to reflect that we need a spring meeting, but it is not contingent on being at AERA. This opens the possibility for virtual meetings. Also, need to specify at the fall meeting the dates and location of the spring meeting.
- viii. 4.3.7 Quorum
AGREE: incorporate language that allows for electronic participation in meetings to establish a quorum
NOTE: the policy manual needs to reflect the requirement that EC members attend every meeting
NOTE: this requirement should go out in the call, and if nominees cannot or will not commit to attending the meetings, they should not accept the nomination
- ix. 4.3.8 Organization
AGREE: change to "shall distribute the minutes to EC within 30 day after the meeting for review"
- x. 5.2.5 Critics Choice Book Award Selection Committee
NOTE: refer to John's notes about previous actions re: processes
AGREE: any reference to the book exhibit coordinator is deleted from the bylaws
AGREE: to the following bullet points
- President issues a call (prior to annual conference)
 - Interested candidates should contact the President with written interest with a paragraph of qualifications
 - EC reviews and votes
 - EC appoints chair/co-chairs based on nomination
 - Term of two years with a possibility of reappointment
- AGREE: everything else goes in the policy/operating manual
AGREE: There should be an additional section here that says something like: "All proposed amendments shall be put forth and voted on in the annual business meeting."
- xi. 5.2.2 Editorial Advisory Board
AGREE: update language to reflect the 18-25 members and 3 working outside of the US motion that previously passed
QUESTION: where do we talk about needing new editors (3.4.2)
NEED: to formalize the language that was previously agreed upon, and be clear about process v. policy issues
- xii. 6 Indemnification
AGREE: Jolie will research what this means and what we need to do.
SUGGEST: Delaware stuff needs to go in the historical context.
- xiii. 11.1 Seal.
AGREE: No one knows what this seal is, and agree to eliminate references to the seal from the bylaws
- xiv. 11.2 Form of Records
NOTE: stuff that has gone to the historians means that AESA no longer owns the stuff that we submitted to them. Jolie will find out if we can get our stuff back.

QUESTION: where will put it if we do get it back?

QUESTION: can we digitize this stuff? That's a bit more complicated than it seems.

4. Various Items

- a. Butts and Kneller lectures
 - i. PASSED: Denise will contact the Butts and Kneller nominees in order to secure speakers.
- b. Nominations
 - i. The EC tossed around a long list of names for the nominations committee.
 - ii. PASSED: Ty Douglas was nominated to Chair the Committee, elected unanimously. The EC should send nominations for this committee to Ty, who will then select nominees and report back to the EC.
- c. Child Care Issues
 - i. We had a spirited discussion around the feasibility of providing child care options at the conference. Our current position is that we do not currently have the capacity to offer such services.
- d. Committee re: Community Connections
 - i. QUESTION: do we need a standing committee to be responsible for community connections?
 - ii. RESOLUTION: this is a program by program issue, encouraged but not required, and the prerogative of the program chair. A discussion of this should be included in the policy manual.
- e. Accessibility
 - i. Sign language interpreters are needed for the Butts, Kneller, and Presidential addresses. We have a process for this.
 - ii. If someone requests services, we have a process for how much we will supply in any given day.
 - iii. Denise needs to get a reminder about this out to the membership.
- f. Policy handbook
 - i. We need to be very clear in the crafting of this document.
 - ii. PASSED: all procedures and policy manual drafts need to be completed by June 1 and sent to Jolie Medina who will compile a policy document.
- g. Registration fee for non-faculty
 - i. PASSED: Community members and individuals without a faculty affiliation pay the student rate for conference attendance. As well, we will modify the language around the designation.

5. Committee Reports

- a. Secretary
 - i. We need a "one day rate" that is only applicable for non-presenters.
 - ii. Website: toiling along. Met with E-Register. Payment is already live, 52 new registrations since it's been up, haven't had a single problem yet. Already better than Paypal. Still working on ways for members to access their own information. Will not be generating an auto-email when membership is due, but working with them to facilitate something. Asking them to get rid of a lot of internal stuff that we don't actually need. Hoping that this will be all done within the next month or so. Next step is connecting membership to Taylor and Francis for journal access.

- iii. We need to get the policy manual stuff done.
 - iv. John is stepping down, and we already talked with Joe Watras about taking over. We agreed to pay John to help Joe Watras transition. Jolie needs to confirm that Watras still wants to do this and have the conversation around the scope of the responsibilities.
- b. Program Chair
 - i. Agreed to move deadline to May 1. On April 2, we had 355 submissions.
 - ii. Thea and Denise toured the hotel. It's the Grand Hyatt and it's awesome.
 - iii. 13 spaces to "do stuff."
 - iv. Presidential address is on Wednesday
 - v. Saturday will be "love and justice" café experience, moves right into the party
 - vi. There will be a Dennis Carlson and Greg Dimitriatis memorial celebration
 - vii. QUESTION: How many invited sessions? Totally up to Denise, but balance with number of things you accept
 - viii. QUESTION: can UTSA have some special sessions of their own? Yes.
 - ix. QUESTION: can we let AESA members know when folks have passed? Any time someone passes we should acknowledge this. This will go through the weekly update.
 - x. QUESTION: do we have \$\$ to support Tiffany over the summer? No. But we will work to figure out some sort of compensation.
- c. Site Coordinator/Treasurer
 - i. Sites good through 2020
 - ii. Five year rotation: Wild card, Baltimore, San Antonio, Seattle, Pittsburgh
 - iii. Fiscally we are incredibly sound!!
 - iv. Royalty is in – a bit lower than last year, but historically it's been \$27-30k. Last year with new contract, it went up to \$41k. This year, \$38k. We were able to negotiate a great contract, yippee!
 - v. John has spent hundreds of hours with E-Register, Sandra has spent hundreds of hours with the banking system, including a bizarre home inspection.
- d. Historian – no report
- e. Communications director – no report
- f. Book Exhibit Coordinators – no report
- g. CASA chair
 - i. PASSED: Approve new CASA member as listed in the CASA report.
 - ii. CASA is still seeking an international member. Send nominations to Pamela, who will then take to CASA, and will report back.
- h. CFSE chair – no report
- i. Educational Studies
 - i. Complaints about response time, the editors think that they're getting back to folks in a timely fashion.
 - ii. Things seem to be smooth with T and F
- j. Graduate Student Coordinator
 - i. PASSED: Double grad student budget from \$1000 to \$2000.
 - ii. LOTS of discussion around the student survey. Historical challenges include a lot of "wants" but not a lot of sustained involvement of students. Lots of discussion around

whether or not EC should have a grad student member with voting rights. The coordinator was asked to bring concrete proposals to EC.

- k. Critic's Choice Book Award
 - i. Lots of grad student reviewers
 - ii. An announcement about the award goes out every week
- l. PASSED: Adjourn with 12 minutes to spare!!